

## BOARD OF HEALTH MINUTES

The Lexington-Fayette County Board of Health convened for a regular meeting Monday, January 9, 2017 at 5:45p.m. at the Lexington-Fayette County Health Department in Conference Room C.

	PRESENT	ABSENT
<b>MEMBERS:</b> Paula Anderson, Chair	X	
Kacy Allen-Bryant, RN, MSN, Vice Chair	X	
James Cecil, DMD, MPH	X	
Chris Ford	X	
Michael Friesen	X	
Mayor Jim Gray		X
Jason Lee	X	
Mamata Majmundar, MD	X	
David Martorano	X	
John Riley, MD		X
Sherelle Roberts Pierre	X	
Dianet Valencia		X

### **OTHERS**

**PRESENT:** Health Department Staff  
LFCHD Council

The meeting was called to order at 5:53p.m. A quorum was present. Mr. Lee made a motion to approve the December 12, 2016 minutes. The motion was seconded by Dr. Majmundar. The motion carried.

### **UPDATE ON INFLUENZA SEASON:** Kraig Humbaugh, MD, MPH

We are in the middle of influenza season in Kentucky. Many think of flu as a minor nuisance, but it can cause severe illness and the associated costs can be large. Activity is gradually increasing in Kentucky. We are currently at the regional level, which indicates that nearly half of the fifteen districts in the Commonwealth currently have lab-confirmed cases of flu. It is important to note that only a small number of influenza cases are lab-confirmed, so the numbers reported are actually much lower than the total number. Most often, physicians will treat the flu symptoms without seeking laboratory confirmation. A clearer picture of the incidence of influenza would account for laboratory-confirmed cases, the number of positive rapid tests, the number of flu-like cases seen in clinics and offices, reports of outbreaks in institutions, and reported hospitalizations and deaths. A flu shot is recommended for everyone six months of age and older. Tracking indicates that less than fifty-percent of those eligible for vaccination received a shot last year. A strong majority of health care workers did receive a flu shot.

**COMMISSIONER'S REPORT:** Kraig Humbaugh, MD, MPH

Dr. Humbaugh reported two physician candidates have been recommended by the Lexington Medical Society to the Mayor's office to fill the Board position previously held by Dr. Matar. Peggy Henson has resigned as council representative on the Board of Health (BOH). The council position will be filled by the Mayor's office. The Kentucky Association of Local Boards of Health (KALBOH) is hosting a state-wide meeting Thursday, January 12, 2017 from 6:30-8:30p.m. The meeting will focus on the Public Health 3.0 initiative. Karen DeSalvo from HHS will participate in the call, as well as the presidents of KHDA and KALBOH. The Board of Health Annual Retreat will be held Thursday, February 2, 2017 at the Whitaker Family YMCA, 2681 Old Rosebud RD, Lexington. Dr. Humbaugh thanked Paula Anderson and David Martorano and the YMCA for hosting the event. Susan Rogers will facilitate. In the morning, Officers will offer presentations and join in a question and answer period. Officers will join the Board for lunch. After lunch, Ms. Rogers will facilitate identifying ways the Board can advocate, influence, and assign resources to the items identified as areas of focus over the next two to three years. Dr. Humbaugh reported we have fourteen vacancies. One of the vacancies is for Finance Officer. He also said we will be conducting a market compensation survey to assess how closely our salaries match the local market. We will soon complete the final staff diversity training with Dr. Roger Cleveland. The EEO Committee has been charged with helping us identify additional ways to ensure equity. ListenUP, our agency compliance line, has been purchased by ComplianceLine, so we will continue to offer services for staff who wish to lodge a concern, but the name of the company, as well as the contact information may change. Dr. Humbaugh met with the Kentucky Department for Public Health (KDPH) Commissioner, Hiram Polk, in late December. Dr. Polk indicated three areas of focus for KDPH in the new year. First, distributing Naloxone via a mobile pharmacy van. Second, developing substance abuse education programs for pre-K children. Third, achieving accreditation at the state health department. Our department is entering the reaccreditation phase. Dr. Humbaugh reported that KDPH is piloting an electronic health record program. The program will likely be available across the Commonwealth by the end of 2017. Our department is currently working on implementing encrypted email for use with protected health information (PHI). KDPH is also working on a mobile app for inspectors so they may enter the data in the field and print results on a mobile printer. More than 120 clients were seen at the most recent operation of the needle exchange program (NEP). Five clients were referred for counseling and treatment. Dr. Humbaugh also said that KDPH is wanting to cancel their lease of space at the 808 site so we are looking at options to storage of our materials. Ms. Roberts Pierre thanked Dr. Humbaugh for presenting on needle exchange at a recent meeting of faith-based groups.

**EXECUTIVE COMMITTEE:** Paula Anderson, Chair

Ms. Anderson reported Board members will receive some materials for pre-reading in preparation for the retreat. She will also be in contact with Board members to discuss leadership and other Board roles members may be interested in.

**NOMINATING/BYLAWS COMMITTEE:** Paula Anderson, Chair

No report.

**FINANCE COMMITTEE:** Jason Lee

Jack Cornett reviewed financial data from the packet presented to the Board. Agency finances continue to be in good shape. Revenues are slightly under budget YTD, largely due to timing of receipts. Expenses are under budget, largely due to vacancy credits. A mid-year budget is being prepared and will be presented at the February Board of Health meeting. Mr. Cornett also reported we are recruiting for the Finance Officer position and have narrowed the field to seven strong candidates. Interviews of these seven candidates will be completed over the next week. Following the interviews, the top candidates will be presented to the BOH and Finance Committee chairpersons for review. The goal is to have a Finance Officer in place by the end of February.

**PROGRAM OUTCOMES/EVALUATION:** Kacy Allen-Bryant

The Quality Improvement (QI) Workplan has been approved by Dr. Humbaugh. The primary goals selected include developing an online system for receiving payments for food permits, examining our branding through apparel marketing, and increasing functionality of intranet. Board members are encouraged to read the Officer reports in the meeting packets. Ms. Rice has provided metrics for each department's goals in public health. The metrics indicate we are largely on-target. Reports on progress will be presented twice yearly. Ms. Allen-Bryant encouraged anyone interested in joining the committee to contact her. Ms. Anderson asked that thanks from the Board be passed along to staff for this work.

**POLICY/PROTOCOL COMMITTEE:**

No report.

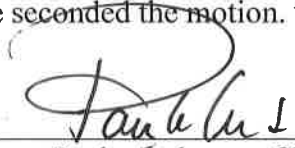
**MARKETING/COMMUNICATION:** Kevin Hall

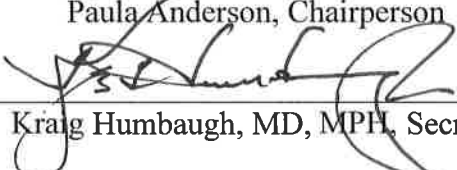
Mr. Hall advised Board members he will be sending an email to them with a link to an article by Mary Meehan on how religious communities are reconsidering needle exchanges. The article includes quotes from Lynnsey McGarrh about our program. A local client was interviewed for the article, following strict guidelines to protect the anonymity of the client. The article also includes a link to a list of exchange programs in Kentucky, Ohio, and West Virginia. The *Healthy Times* radio show continues to grow. It airs at 10:00a.m. on Wednesdays on 93.9 FM and re-airs at 8:00p.m. It may also be streamed online or downloaded as a podcast. World AIDS Day was December 1, 2016 and the event was marked with notices of free confidential HIV and syphilis testing and counseling being available at our agency. During National Influenza Vaccination Week, our flu vaccination services were highlighted. Mr. Hall shared details of the successful and well-attended All-Staff Winter Event. He thanked the Employee Association members for their work in preparing the event. Mr. Hall shared that we received the inaugural "Heroes of Hope" Award from Kentucky CancerLink. Vicki Blevins-Booth presented the awarded to Cristina Hiten, Business Services and Nutrition Team Leader and Roanya Rice, Public Health Officer, and Advisory Board member. Mr. Hall reported that Sandy Breeding, our Public Health Clinic Team Leader received her Doctor in Nursing Practice (DNP) degree from Northern Kentucky University. She completed 60 hours of classroom time and earned a 4.0 GPA. She was chosen by faculty to receive the Fall 2016 DNP Practice Excellence Award. Mr. Hall, the Board, and staff expressed appreciation for Dr. Breeding.

**OPEN COMMENT:**

None.

Ms. Allen-Bryant made a motion to adjourn. Mr. Lee seconded the motion. The motion passed and the meeting adjourned at 6:47p.m.

  
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Paula Anderson, Chairperson

  
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Craig Humbaugh, MD, MPH, Secretary