

## BOARD OF HEALTH MINUTES

The Lexington-Fayette County Board of Health convened for a regular meeting Monday, May 9, 2016 at 5:45 at the Lexington-Fayette County Health Department in Conference Room C.

		PRESENT	ABSENT
<b>MEMBERS:</b>	Paula Anderson, Chair	X	
	John Riley, MD, Vice Chair	X	
	Kacy Allen-Bryant, RN, MSN		X
	James Cecil, DMD, MPH		X
	Chris Ford		X
	Mayor Jim Gray		X
	Peggy Henson	X	
	Jason Lee		X
	David Martorano	X	
	Jacqueline Matar, MD	X	
	Nat Sandler, MD	X	
	Dianet Valencia	X	
	Mamata Majmundar, MD	X	
	Scott White		X
<b>OTHERS PRESENT:</b>	Health Department Staff		
	LFCHD Council		

The meeting was called to order at 5:50 p.m. A quorum was present.

Mr. Martorano motioned to approve the April 11, 2016 Board of Health minutes, seconded by Dr. Riley.

Dr. Riley motioned to approve the April 20, 2016 Special Called Board of Health minutes, seconded by Dr. Matar. Minutes were approved.

**EXECUTIVE COMMITTEE:** Chair Paula Anderson

- Ms. Anderson introduced Dr. Humbaugh to the Board and staff.
- The executive committee did not meet in May. However, they are scheduled to meet in June.
- The budget will presented during the June meeting.
- Ms. Anderson encouraged Board members to communicate what committee they are interested in participating. If there is no response, members will be assigned as needed.

**NOMINATING/BYLAWS COMMITTEE:** Dr. Riley

No Report

**FACILITIES/FINANCE COMMITTEE:** Darin Swartz

The finance committee did not meet this month. However, the following report was shared with the Board:

Revenues exceeded expenses and there was a surplus of \$3.6 million which was \$797 thousand greater than the budgeted surplus.

Revenues through March 31<sup>st</sup> amounted to \$14.5 million which was \$98 thousand less than budget. Major contributor to revenue less than budget is the HANDS allocation is greater than the services that can be generated to draw down the funding.

Expenses through March 31<sup>st</sup> amounted to \$10.9 million which was better than budget by \$895 thousand. Expense variances were as follows:

- Salaries & Benefits better than budget: \$ 403 thousand
- Contracts/Travel/Rent/Repairs & Maint. better than budget: \$ 136 thousand
- Supplies/Other/Capital better than budget: \$ 356 thousand

Notes

- Major contributors to expenses better to budget are employee turnover and timing of invoices.

Notes to Balance Sheet Statement:

1. The Balance Sheet had the following activity:

- A. Total assets have increased \$2.5 million from last year.
  - Cash was \$3.9 million better than last year.
  - Accounts Receivable, Building and Equipment and Prepaid Expenses were \$1.4 million less than last year.
- B. Total liabilities are \$78 thousand less than last year.
  - Mostly due to reduction in notes payable compared to last year.

Notes to Cash Flow Statement:

The Cash Flow statement had the following activity:

- A. Public Health had a negative cash flow of \$36 thousand in March 2016.
  - This is mostly due to a mixture of the timing of invoices and the expected cash balance decrease with lower cash receipts from property taxes.
- IT progress is being made.
- Renovations to the third floor are almost complete.
- Budget cuts in funding are anticipated for the next fiscal cycle.

**PROGRAM OUTCOMES/EVALUATION:** Ms. Kacy Allen-Bryant, RN, MSN

No Report

**POLICY/PROTOCOL COMMITTEE:**

No Report

## **MARKETING/COMMUNICATION: Kevin Hall**

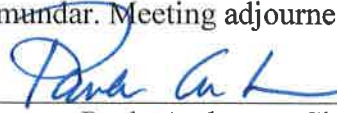
- Healthy Times, the Lexington-Fayette County Health Department's new Public Health radio program, continues to air, including shows about the needle-exchange program, colon cancer awareness and the annual low-cost rabies vaccination clinic. This week's show will cover mosquitoes/Zika, and the May 25 show will be about the dangers of leaving kids in cars.
- Additionally, the station ran a total of 2,812 30-second spots for the health department and ran the 30-minute interview with Dr. Leach a total of 11 times. We're also part of the station's website ([www.lexingtoncommunityradio.org](http://www.lexingtoncommunityradio.org)) and in the monthly newsletter (more than 700 subscribers). The station reports these announcements and shows reached between 100 and 2,000 listeners per airing (depending on time of day, and on a continually-increasing basis each month), based on our Internet live-streaming statistics.
- The Public Health Clinic is now offering Hepatitis C testing.
- We launched a public education campaign about mosquitoes and Zika on May 4. Our Environmental Health staff has identified the top 20 areas in Lexington for mosquito complaints and are visiting those neighborhoods to educate them on the importance of eliminating standing water.
- During the 2016 Kentucky Public Health Association conference, two employees graduated from the KPHLI program which began in November of 2014. Congratulations to Grace Saulsbury (left) and Julie Moon (right)!
- The Lexington-Fayette County Health Department recently received the Commissioner's Award for the successful implementation of a needle-exchange program in Lexington!
- We worked with our CCHC staff to educate parents/caretakers about the importance of never leaving kids in cars, for any reason for any amount of time!
- We are in the process of helping guide the Lexington Community Health Improvement Plan's survey on the top health/safety issues in Fayette County. Please continue to promote the LEX-CHIP survey. Ms. Katrina Howard plans to give a CHIP survey update to the Board this summer. Dr. Majmundar suggested sending the survey link to neighborhood association.
- Jill Keys, a team leader in School Health, will receive her Masters of Science in Education from the University of Kentucky in May. She recently completed her final project on the importance of immunizations in the preschool population, highlighting the challenges families face in trying to obtain immunizations. She also looked at the educational needs of parents, educators and medical providers, including topics like current regulations, the concern with autism, side effects and outbreaks.

## **OPEN COMMENT:**

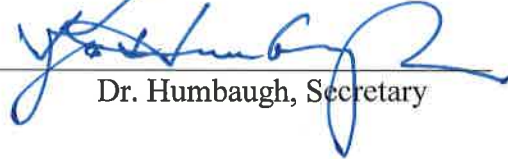
- Ms. Anderson thanked the staff who helped honor Dr. Leach.
- The Board suggested updating the council regarding finances.

- Ms. Jessica Cobb thanked the Officers for helping the Health Department get through tough-times while grieving Dr. Leach.

Ms. Henson motioned to adjourn, seconded by Dr. Majmudar. Meeting adjourned at 6:21PM.



Paula Anderson, Chairperson



Dr. Humbaugh, Secretary