



# MEETING MINUTES


Board of Health  
September 11, 2017

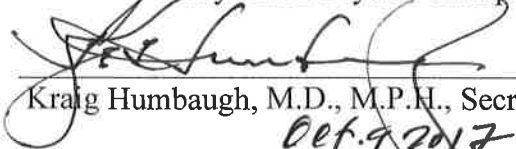
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> <li>The meeting was called to order at 5:55p.m.</li> </ul>
Attendance	<p><b>PRESENT:</b> Ms. Allen-Bryant, Ms. Blevins-Booth, Commissioner Ford, Mr. Gibbs, Mr. Lee, Dr. Majmundar, Ms. Roberts Pierre.</p> <p><b>ABSENT:</b> Ms. Anderson, Dr. Dossett, Dr. Elder, Mr. Friesen.</p> <p><b>OTHERS PRESENT:</b> Health Department Staff, LFCHD Council</p>
Approval of the August 14, 2017 Minutes	<ul style="list-style-type: none"> <li>A quorum was not present and the minutes were tabled.</li> </ul>
Commissioner's Report – Kraig Humbaugh, M.D., M.P.H.	<ul style="list-style-type: none"> <li>Dr. Humbaugh reported the Board of Health (BOH) has two vacancies; one for a practicing dentist, and the other for a physician. The Mayor's Office is reviewing candidates for these positions.</li> <li>Dr. Humbaugh shared a nice note from Dr. Cecil thanking the board for the recognition plaque he was presented.</li> <li>A BOH Orientation for new and existing members is being developed. Laura Foley will send a poll to determine availability.</li> <li>A BOH Retreat will be held in February 2018 and will focus on strategic planning and other items of interest.</li> <li>John Loudon, IT Manager, is retiring after thirty-four years with the Lexington-Fayette County Health Department (LFCHD). We will be conducting interviews to fill the position.</li> <li>John Moses was promoted to HIV Linkage Navigator position. This position focuses on linking HIV-positive people who are not in care to services. There are over 900 people living with AIDS in Fayette County.</li> <li>Alisha Bosch has been appointed HANDS Assistant Team Leader. Dianne Evans will be retiring in late September.</li> <li>Tara Mason has been promoted to CHEE Team Leader, filling the position previously held by Carol Hisle.</li> <li>Michelle Donaghy is working with vendors to secure 2018 health benefits. Open enrollment will follow, perhaps as early as October.</li> <li>Facilities staff are working with a vendor to seal and restripe the parking lot at 650 Newtown. They will also add speed bumps. Power washing of the building is also being scheduled.</li> <li>The Kentucky Department for Public Health (KDPH) has been asked to cut their budget by 13M, due to budget shortfall. Reductions will likely follow for local health departments.</li> <li>DPH was working on a plan to roll out an Electronic Health Record (EHR) system. Last month, they ended their contract with the current vendor and are working on selecting a new vendor.</li> <li>There was significant interest in the recent solar eclipse.</li> </ul>

- We had environmental staff in Hopkinsville to assist and other staff viewed the eclipse in the parking lot areas.
- In response to hurricane Irma, hospitals are being monitored for bed capacity, in case patients need to be transported to HSS Region 4, which is our area. KDPH has issued a call for nurses to travel to the affected areas. They are also seeking environmentalists to assist in getting restaurants and other businesses up and running.
- The community Farmers' Market has been successful. They will return to our 650 Newtown and Regency Road locations through the end of September.
- The Needle Exchange Program (NEP) saw a near-record 190 clients last Friday. We have served more than 1,800 unique clients over the course of the program. There have been over 100 referrals to treatment, thanks to Commissioner Ford and Amy Baker. Naloxone distribution may resume soon using nurses to distribute, rather than pharmacists.
- Jill Keys is leading a committee examining options to expand NEP hours and ancillary services.
- A single case of West Nile Virus was identified. The department responded by contacting area councilmembers and spraying for mosquitoes.
- Department school health nurses attended dental varnish training. We plan to pilot dental varnishing services in some local schools.
- Flu season will be upon us soon. We will begin offering vaccine to the public the week of October 2<sup>nd</sup>. Shots will be \$30 for the standard dose and \$49 for the high-dose shot, which is recommended for seniors age 65 and over. The CDC is not recommending the nasal mist for children.
- The free flu shot clinic at will be held at Consolidated Baptist Church from 4:00-7:00p.m. on Thursday, October 5, 2017. About 30% of participants last year said they would not have gotten a flu shot last year had they not been able to participate in the free clinic.
- Jill Keys is working with Fayette County Public Schools (FCPS) to organize flu shots for staff.
- The annual CSEPP exercise, which coordinates response to a chemical spill emergency in a ten county region, will be held September 20, 2017.
- An online meeting with KALBOH is going to be held two days from now. L. Foley will email meeting details to board members.
- The department will enjoy the annual Equity Potluck on September 20, beginning at 11:30a.m.
- The Bost Community Forum will be held on September 25<sup>th</sup>. The agenda includes excellent guest speakers and topics will focus on the opioid epidemic. L. Foley will email board members details about the event.
- The quarterly *All-Staff* meeting will be held September 28, from 8:15 to 10:00a.m. and all board members are warmly invited to attend.
- Board members are also invited to join staff for our Thanksgiving Lunch on beginning at 11:00a.m. on November 16.
- The Winter *All-Staff* Event will be held Friday, December 8, 2017.
- On October 10, Dr. Humbaugh will be joining Dr. Ryan Stanton and Amy Baker for a panel on the opioid epidemic at Emmanuel Baptist Church.

<p>Finance Committee Report – Cara Kay</p>	<ul style="list-style-type: none"> <li>• Free Flu shots for BOH members will be available at the next meeting.</li> <li>• Cara Kay reported being glad to be back. She thanked Jack Cornett for the good job he has done in her absence.</li> <li>• Compared to the same time period last year, our deficit was over 500,000 less.</li> <li>• Revenues are up and expenses are down.</li> <li>• Our retirement contribution rate last year was 48.59%. This year it is 49.47%. KDPH has asked us to budget for a rate of 84.06% in FY19.</li> <li>• Commissioner Ford asked if we had calculated an approximate figure as to the potential impact. C. Kay said we just received this information today and will be examining the information as it becomes available.</li> <li>• J. Lee said the department may need to determine which services, beyond those mandated, we would continue to offer.</li> <li>• K. Allen-Bryant appreciates staff looking for ways to increase revenue.</li> <li>• Additional information will be shared, when available.</li> </ul>
<p>Executive Committee Report – Kacy Allen-Bryant</p>	<ul style="list-style-type: none"> <li>• Dr. Humbaugh covered much of what was covered in the committee meeting in his report. The committee did discuss developing a strategic plan to raise awareness of the benefits of NEP and ways to expand.</li> </ul>
<p>Marketing and Branding</p>	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
<p>Nominating/Bylaws</p>	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
<p>Other Committee Program Outcomes/Evaluation</p>	<ul style="list-style-type: none"> <li>• K. Allen-Bryant reported Dr. Dossett has agreed to serve as Chair of the Program Outcomes/Evaluation and Policy/Protocol committees.</li> </ul>
<p>Policy/Protocol</p>	<ul style="list-style-type: none"> <li>• No report.</li> </ul>
<p>Communications Report – Kevin Hall</p>	<ul style="list-style-type: none"> <li>• We congratulated our staff member Sarah McMahon, who received a “Safety Star” award for her work as a community partner on the Safe Kids Fayette County Coalition.</li> <li>• Several LFCHD employees enjoyed the solar eclipse from our parking lot. Two environmentalists went to Hopkinsville to help with crowds and monitor any issues. L. Foley is an astronomy buff and offered safety information on viewing the eclipse as staff picked up the eclipse glasses that were provided to them.</li> <li>• The Community Farmers’ Market has returned for the month of September. On the first day, 29 WIC clients participated and received 145 checks worth a total of \$580.</li> <li>• Our first round of mosquito-spraying for the year was conducted after a single case of West Nile virus was confirmed in Lexington. We alerted the public through a media release, interviews, and website/social media updates. We encouraged people to watch or re-watch the Facebook Live event that was held in May at McConnell Springs.</li> <li>• Monthly media appearances on WKYT, WLEX, and WTVQ focused on the NEP, breastfeeding, the mosquito control program, and a needle reportedly found in food at a restaurant. LFCHD And the USDA investigated this report and found no wrongdoing.</li> <li>• The department received over 60,000 Tweet impressions in August. The most popular tweet was regarding Overdose Awareness Day 2017.</li> </ul>

	<ul style="list-style-type: none"> <li>• On Facebook, we reached 14,571 people in August. Our page added 38 likes and received 4,617 post engagements. The top post on Facebook was about mosquito spraying.</li> <li>• Dr. Majmundar asked what constitutes post engagement and K. Hall said it includes liking, sharing, and commenting on posts.</li> <li>• The free flu shot clinic will be held on October 5 from 4:00-7:00p.m. at Consolidated Baptist Church, located at 1625 Russell Cave Road.</li> </ul>
Open Comment	<ul style="list-style-type: none"> <li>• None.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>• J. Lee made a motion to adjourn. The meeting adjourned at 6:48p.m.</li> </ul>

  
 Kacy Allen-Bryant, Chairperson

  
 Craig Humbaugh, M.D., M.P.H., Secretary  
 Oct. 9, 2017