



MEETING MINUTES

Board of Health
November 13, 2017

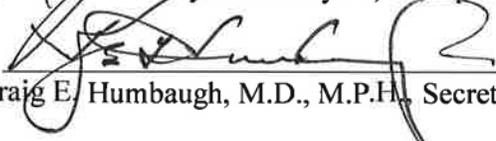
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 5:52 p.m.
Attendance	<p>PRESENT: Ms. Allen-Bryant, Ms. Blevins-Booth, Dr. Dossett, Dr. Elder, Commissioner Ford, Mr. Friesen, Mr. Gibbs, Dr. Jackson, Mr. Lee, Dr. Majmundar, Ms. Roberts Pierre, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council</p>
Approval of the October 9, 2017 Minutes	<ul style="list-style-type: none"> Ms. Allen-Bryant asked if there was a motion to approve the October 9, 2017 minutes. Dr. Elder made a motion to approve. Dr. Jackson seconded the motion. The motion passed.
Finance Committee Report – Cara Kay	<ul style="list-style-type: none"> Brad Hayes from Ray , Foley, Hensley & Company provided copies of the recently completed audit for Board of Health (BOH) members. The firm included a letter showing our audit to be unmodified with no reportable issues identified. Cara Kay thanked Mr. Hayes. There were no findings and we are in compliance. C. Kay said our cash holdings are up 2.5M year to year. Liabilities have not changed significantly. She introduced Matthew Bone as our new IT Manager. C. Kay will be the officer that oversees the IT Team. We are looking closely at all vacant positions to verify they continue to be necessary. Our cash holdings will cover any temporary cash flow issues as funding is received.
Reaccreditation Training Overview – Katrina Howard	<ul style="list-style-type: none"> Katrina Howard presented a Reaccreditation Training Overview. The Public Health Accreditation Board (PHAB) launched in 2011. Currently, 199 health departments across the country are accredited. Accreditation allows us to identify our strengths and weaknesses and acts as a stimulus for continue quality improvement (QI). The Lexington-Fayette County Health Department (LFCHD) was received initial accreditation in June 2014. K. Howard provided a handout listing the twelve domains that are examined in the process. LFCHD was the fourth health department in the state to be accredited. Accreditation is active for five years.

	<ul style="list-style-type: none"> • Reaccreditation does not contain new standards or measures not present in initial accreditation. Reaccreditation is pass/fail: you either meet the standard, or you do not. • The reaccreditation application window opens April 1, 2019. • June 30, 2019 is the last day for document submission. • A Reaccreditation Steering Committee has been formed and domain leads have been assigned. • A theme (<i>The Reaccreditor</i>) was chosen by staff as a fun way to track progress. • Domain 12 is related to the our Board of Health. • There will not be an in-person site visit unless it is requested. • Dr. Elder asked what the associated costs are in terms of personnel efforts and payroll. K. Howard said we would be performing these activities whether we were in the process of reaccreditation or not. • K. Howard said costs coded to the accreditation cost center could be reported. • K. Allen-Bryant recommended tracking the number of reaccreditation meetings and staff who attend.
<p>Commissioner’s Report – Kraig Humbaugh, M.D., M.P.H.</p>	<ul style="list-style-type: none"> • Dr. Humbaugh thanked board members for the great attendance at the BOH Orientation held prior to the regular BOH meeting. Members are invited to send any comments or questions to Dr. Humbaugh. L. Foley will send meeting materials to board members who were unable to attend. Additional orientation opportunities will be presented in the future. • Dr. Humbaugh said that board members are welcome to contact us anytime they would like to have an individual meeting with Dr. Humbaugh or any of the officers. • Dr. Majmundar was featured on the cover of <i>KentuckyDoc</i> magazine. The magazine included an article by the doctor regarding the benefits of becoming a mentor. She was also the Lexington Medical Society’s featured physician for October, 2017. Dr. Humbaugh and the board congratulated Dr. Majmundar. • The BOH will begin holding its regular meetings in the Dr. Rice C. Leech Community Room starting in January, 2018. • Dr. Humbaugh welcomed Matthew Bone to his role as IT Manager. • Two grievances have been filed and are being addressed. • Three employees will retire by the end of 2017. • The results of the Employee Engagement and Satisfaction Survey have been received and indicate most staff are satisfied by the meaningfulness of the work they do. Michelle Donaghy will present additional information on this topic at the December BOH meeting. • LFCHD is transitioning to the state medical benefits plan in the next year. Anthem will be the provider. Dr. Majmundar asked if there is an increase in what employees will pay with the new plan. Dr. Humbaugh said that, depending on which plan you choose, a small increase is possible. There are two consumer-driven and two PPO plans. They are similar to what we had last year.

	<ul style="list-style-type: none"> • This year we had a buy-back plan for staff who waived coverage. Next year, funds will be added to HRA accounts instead. • Dr. Humbaugh offered kudos to staff and to officers from Fayette County Public Schools (FCPS) who assisted in the armed aggressor drills. • President Trump has declared an opioid emergency. The city of Lexington has joined a suit against distributors of opioids. Dr. Humbaugh will make a presentation to the city council on the second anniversary of the needle exchange program (NEP). We have seen over 2,000 unique clients and have referred 114 people to treatment. • The Kentucky Injury Prevention and Research Center (KIPRC) was able to reallocate funds to purchase naloxone kits to be distributed during the NEP. We continue to examine options to expand the hours and location of the program. • The new HIV Linkage Navigator position will be highlighted on World AIDS day. • Fayette County has its first lab-confirmed case of influenza for the season. We have given over 2,000 flu shots. • We have installed new speed bumps and completed restriping the parking lot. • New signage is coming soon to both LFCHD locations. • All board members are invited to the Thanksgiving Lunch on November 16 and the Winter All-Staff event on December 8.
Executive Committee Report – Kacy Allen-Bryant	<ul style="list-style-type: none"> • K. Allen-Bryant said the Executive Committee discussed audio recordings and determined that, while minutes of the BOH meeting are required, audio recordings are not. The audio recordings will be discontinued.
Marketing and Branding Committee	<ul style="list-style-type: none"> • No report.
Nominating/Bylaws Committee	<ul style="list-style-type: none"> • No report.
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> • Dr. Dossett said he will be meeting with Katrina Howard to organize meetings for the committee.
Policy/Protocol Committee	<ul style="list-style-type: none"> • No report.
Communications Report – Laura Foley	<ul style="list-style-type: none"> • L. Foley presented a report on behalf of Communications. • Monthly media presentations focused on the new restaurant inspection placards and flu. Staff appeared on WKYT, WLEX, and WTVQ to discuss these issues. • On Twitter, we posted 123 tweets, which received over 46,000 impressions. We have 32 new followers and over 1,100 profile visits. • On Facebook, our page enjoyed a reach of nearly 24,000. Halloween safety was a popular topic. • On October 18, we held a media event with K. Allen-Bryant, Dr. Humbaugh and Dr. Slavova from KIPRC to discuss the resumption of naloxone distribution. The event received coverage from WKYT, WLEX,

	<p>WTVQ, WUKY, WEKU, the Lexington Herald-Leaders and Lexington Community Radio.</p> <ul style="list-style-type: none"> • We provided 1,026 free flu shots on October 5 at Consolidated Baptist Church. This number nearly matched the number of shots given last year, when we operated in two locations. • Community Health Education & Equity (CHEE) team members were present at the Lexington Fire Department Festival on October 1. CHEE staff offered blood pressure screenings and educational materials relating to tobacco cessation, diabetes, nutrition, safe sleep, child abuse prevention, and Halloween safety. • October 6 was Disease Interventionist Specialist Day and we honored our team members who serve in this vital role. • October 16-20 is Health Educators Week. We promoted the event on social media, including hosting a Facebook Live chat with staff. • Employees wore purple on October 19 to show support for women, men, and children impacted by domestic violence. LFCHD was invited to participate by Lexington’s Domestic Violence Prevention Board. • WIC and HANDS teams hosted a <i>Trunk or Treat</i> family activity in the parking lot. Approximately 150 parents, caregivers, and children participated. Staff gave away healthy treats and information about the services LFCHD provides. • Nancy Hiner and Catherine Lowe attended the Paul Miller Ford Safety Day on October 21 and operated a booth that provided information on safe sleep, car seat safety, Halloween safety, flu, hand washing, and more. • November is National Diabetes Month. We will present a Facebook Live event with Tami Ross, as well as cooking classes and a Spanish-language Pre-Diabetes class. • The Great American Smokeout is November 16. • World AIDS Day is coming up in December, and we are preparing activities for the day, including a <i>Healthy Times</i> radio interview with John Moses.
Open Comment	<ul style="list-style-type: none"> • None.
Adjournment	<ul style="list-style-type: none"> • Ms. Allen-Bryant asked if there was a motion to adjourn. J. Lee made a motion to adjourn. Dr. Majmundar seconded the motion. The meeting adjourned at 7:02 p.m.



 Kaey Allen-Bryant, Chairperson


 Kraig E. Humbaugh, M.D., M.P.H., Secretary