



MEETING MINUTES

Board of Health
December 11, 2017

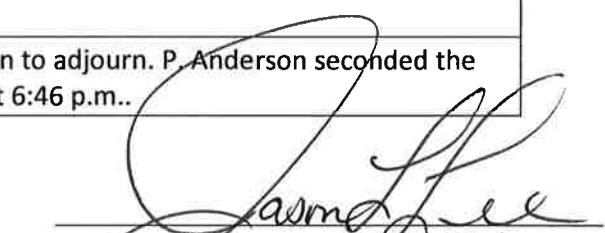
TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 5:44 p.m.
Attendance	<p>PRESENT: Ms. Allen-Bryant, Ms. Anderson, Commissioner Ford, Mr. Friesen, Dr. Jackson, Mr. Lee, Dr. Majmundar, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the November 13, 2017 Minutes	<ul style="list-style-type: none"> Ms. Allen-Bryant asked if there was a motion to approve the November 13, 2017 minutes. M. Friesen made a motion to approve. Dr. Majmundar seconded the motion. The motion passed.
Employee Engagement and Satisfaction Survey – Michelle Donaghy, Human Resources Officer	<ul style="list-style-type: none"> Michelle Donaghy presented on the 2017 Employee Satisfaction and Engagement Survey. The survey was conducted in September. We enjoyed a 70% participation rate. The same survey was conducted in 2013, which allows us to see trends since that time. The rates are also compared with similar organizations and to United States employers overall. M. Donaghy said the survey would be shared with divisions during staff meetings and she will be asking for input on causes for low-scoring items. Job satisfaction is high at 80%, rising from 73% in 2013. Career development is an area that needs attention. The survey indicated increased satisfaction with management since 2013. Satisfaction with benefits has decreased, except in areas of flexibility, such as paid time-off benefits. Compared with other similar organizations we are more satisfied with job security, meaningfulness of the job, and relationships with co-workers. Areas identified for improvement are the same areas we identified in the 2013 survey, but satisfaction has risen in many of the areas. The second half of the survey focused on engagement. Staff indicated they feel encouraged and feel welcome to engage. Our engagement is at 3.7 out of 5.0, which is similar to our result in 2013 and similar to other U.S. agencies. Compared with similar departments, our score is slightly lower. K. Allen-Bryant asked if there is an action plan to address areas of concern. M. Donaghy said meetings in January and February will help us identify next steps. K. Allen-Bryant would like to see the input gathered.
Commissioner’s Report – Kraig Humbaugh, M.D., M.P.H.	<ul style="list-style-type: none"> Dr. Humbaugh thanked Laura Foley for proving holiday piano music during the <i>Meet & Greet</i> before the Board of Health (BOH) meeting. We are looking for a date in February for the 2018 Board of Health Retreat. Once the date has been confirmed, we will seek a location for the meeting. We will build upon the four areas of focus identified

during the 2017 Board of Health Retreat.

- Dr. Humbaugh shared an excellent article with Dr. Majmundar that appeared in the most recent edition of *Medical News Now*.
- Jessica Cobb and her team are looking at the thirty-two Board of Health regulations currently on the books. The BOH will re-examine them to determine if changes are desired. This project will be completed over the next six months.
- Dr. Jeff Howard is the new acting Commissioner of Health for the Kentucky Department for Public Health (DPH). Trish Okeson is his new Chief of Staff.
- The Medicaid waiver is expected to be approved soon. Few details are available at this time.
- DPH is planning a state-wide Needle Exchange Summit here in Lexington in March. Board members could participate and share their perspectives on the program. Kevin Hall will talk about communications regarding needle exchange programs.
- DPH is proposing changes to the Kentucky Food Code which would allow animals in the patio areas of restaurants.
- The new legislation session will begin the first week of January, 2018.
- Dr. Humbaugh informed the board of several retirements from the department. Terry Mehok is retiring at the end of December, 2017. She has been with the department 26 years. She started in pediatrics with Dr. Stanley. She now conducts home visits on behalf of the Health Access Nurturing Development Services (HANDS).
- Elaine Bailey from the Community Health Education and Equity (CHEE) team is retiring. She conducts childcare center audits to ensure immunizations are up-to-date.
- Elayne Hollinger, also from the CHEE team, retired in November. She led the sex education efforts in local schools.
- Yvonne Beatty is retiring at the end of 2017. She served as an HIV program specialist.
- Dr. Humbaugh said staff enjoyed a nice *All-Staff Winter* event and he thanked Kacy Allen-Bryant and Paula Anderson for participating.
- The Commissioner's Office is preparing a first-ever *Breakfast with the Commissioner* opportunity. This meeting will allow a half-dozen staff members, chosen from across the department, to join Dr. Humbaugh for an hour to enjoy breakfast and discussion with one another. Dr. Humbaugh thanked Sherelle Roberts Pierre for this idea.
- There is an ongoing hepatitis A outbreak. Louisville is the focus of the outbreak, seeing 33 of the 40 confirmed cases. There are no cases in Fayette County at this time. Hepatitis A is a fecal-oral pathogen and disproportionately affects homeless and substance abuse communities.
- There is an effective vaccine which is recommended for children, but which many adults have not received.
- The Lexington-Fayette County Health Department (LFCHD) sent two nurses to Louisville to help the Louisville Metro Public Health Department vaccinate Correction Officers against hepatitis A.
- Staff have developed two flyers regarding hepatitis A. One identifies at-risk populations and the other signs and symptoms of the illness. The

	<p>flyers have been distributed to homeless centers and jails and have been posted in the NEP. We have requested hepatitis A vaccine from the state to offer in our community.</p> <ul style="list-style-type: none"> • We have had our first flu-related death. DPH is reporting regional activity in the state. Widespread activity usually occurs in January and February. • We have given nearly 2,500 doses of the flu vaccine. • The NEP saw a record participation rate of 214 clients on Friday, December 8. It is the first time we have seen over 200 clients during one Friday. • The community heroin workgroup is reassembling. Dr. Humbaugh attended a meeting. The group is focusing on developing a community-wide response plan. • Commissioner Bastin has gathered a workgroup to define the financial costs of the opioid epidemic. • A Naloxone training, open to clients, client family members and friends, and the public will be offered at LFCHD in January. It will occur outside hours of NEP operation to afford more opportunity to participation. In the future, we hope to offer the training in other locations. • School health billing is ongoing in 23 Fayette County Public Schools (FCPS). We will continue to monitor the billing services to determine if they are viable. • School health nurses will soon offer dental varnishing services. • Our School Health contract will be up at this time next year. We are preparing to make a bid to continue the contract. • LFCHD will be closed December 25 and 26, 2017. We will also be closed January 1 and 2, 2018. • The next Board of Health meeting will be held Monday, January 8, 2018 in the Dr. Rice C. Leach Community Room. L. Foley will send a reminder to board members about the new location. • The Kentucky Association of Local Board of Health (KALBOH) is conducting a virtual meeting the next evening. • Dr. Humbaugh wished everyone safe and happy holidays. • K. Allen-Bryant thanked Dr. Humbaugh for his report.
Executive Committee Report – Kacy Allen-Bryant	<ul style="list-style-type: none"> • P. Anderson said that Dr. Humbaugh had covered the topics addressed during the Executive Committee meeting.
Finance – Cara Kay	<ul style="list-style-type: none"> • Cara Kay provided financial data through October, 2017. • We received our first bundled tax revenue check in November. • There are no financial issues of concern at this time. • In October, we continued to enjoy higher revenue and lower expenses. • C. Kay and her team are preparing a mid-year budget, which will be presented to the Board of Health in February. • There is no update on any potential changes to retirement contributions. We are planning our budget based on current information and will revise our plans as information is received.
Marketing and Branding Committee	<ul style="list-style-type: none"> • No report.

Nominating/Bylaws Committee	<ul style="list-style-type: none"> No report.
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> No report.
Policy/Protocol Committee	<ul style="list-style-type: none"> No report.
Communications Report – Kevin Hall	<ul style="list-style-type: none"> November media appearances focused on National Diabetes Month and the flu season. We also talked about World AIDS Day, which will be held on December 1, 2017. In November tweet impressions grew significantly. The top tweet was about World AIDS day. On Facebook, we reached over 18,000 people. Our most popular post was about our digital library board in the lobby area, provided by the Lexington Public Library. A tweet about this new way to “check out” digital books we noticed by the Pulitzer Prize organization. The American Public Health Association and the American Public Library also asked about it. On Facebook, we had a lot of success talking about diabetes and were able to reach over 3,000 people with one advertisement. K. Allen-Bryant asked how long ads run. K. Hall said it varies, but typically they last a few days. The Employee Association (EA) held a Thanksgiving Luncheon. In addition to providing a healthy and delicious meal, the CHEE staff were on hand to offer blood pressure checks for staff. Elayne Hollinger reached out to Kevin Hall and Bailey and offered to conduct an interview with them to share her institutional knowledge after decades of service in our department. This interview was conducted and similar interviews with upcoming retirees and other long-term employees will occur in the new year. World AIDS Day, on December 1, was followed by National Influenza Vaccination Week December 3 through 9, 2017. January is National Radon Action Month. We offer free radon testing kits for the community. We are partnering with Group CJ to promote smoking cessation for people who are uninsured or underinsured. Tool kits to advertise the program are being developed.
Open Comment	<ul style="list-style-type: none"> None.
Adjournment	<ul style="list-style-type: none"> Dr. Majmundar made a motion to adjourn. P. Anderson seconded the motion. Meeting adjourned at 6:46 p.m..


Kacy Allen-Bryant, Chairperson


Kraig Humbaugh, M.D., M.P.H., Secretary