



MEETING MINUTES

Board of Health
May 14, 2018


TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 5:55 p.m.
Attendance	<p>PRESENT: Ms. Allen-Bryant, Ms. Anderson, Ms. Blevins-Booth, Dr. Dossett, Dr. Elder, Commissioner Ford, Mr. Friesen, Mr. Gibbs, Dr. Jackson, Dr. Majmundar, Ms. Roberts Pierre, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the April 9, 2018 Minutes	<ul style="list-style-type: none"> Dr. Jackson made a motion to approve the April 9, 2018 minutes. Dr. Majmundar seconded the motion. The motion passed.
Nominating/Bylaws	<ul style="list-style-type: none"> P. Anderson presented a slate of Board of Health (BOH) officers for consideration. The board will vote for officers at the June 11, 2018 meeting.
Request for Approval of Lexington Community Radio Partnership Proposal	<ul style="list-style-type: none"> Lexington Community Radio presented a one-year partnership agreement with the Lexington-Fayette County Health Department (LFCHD), in the amount of 15,000. The Finance Committee supports the proposal. Dr. Elder made a motion to approve the request. Mr. Gibbs seconded the motion. The proposal was approved.
Board of Health Member Documentation	<ul style="list-style-type: none"> Laura Foley presented board membership documents for BOH members to complete. She will collate and submit the materials. Individual copies of the submitted materials will be presented to board members at the June 11, 2018 meeting.
Environmental Health Rabies Program Presentation	<ul style="list-style-type: none"> Skip Castleman, Environmental Health Coordinator, presented to the board on the LFCHD Environmental Health Rabies Program. Rabies is a preventable viral disease of animals and may be transmitted through the bite of an infected animal. Once symptoms appear in an infected human, the result is very nearly always death. The vast majority of rabies cases occur in wild animals, including raccoons, skunks, bats, and foxes. From 1989 through March 14, 2018, Fayette County has submitted nearly 5,000 specimens for rabies testing. 90 have tested positive for the disease. Fayette County has been, over the years, the leader in specimen submission to the state laboratory for testing. The Centers for Disease Control (CDC) recommends post-exposure prophylaxis (PEP) to anyone who may have been directly exposed to bats, whether they are certain they were bitten or not. While a small

	<p>percentage of bats contract rabies, they represent the second most common animal species that tests positive for rabies in Fayette County and across the Commonwealth.</p> <ul style="list-style-type: none"> • Over the last decade, 51 skunks, 26 bats, 5 horses, 2 dogs, 2 cattle, 2 foxes, 1 cat, and 1 raccoon has tested positive for rabies. • In the past, after a report of potential exposure to an animal that may have been rabid, Environmental Health (EH) staff would complete quarantine paperwork and submit a ten-day quarantine notice if the animal was privately owned, rather than wild. EH would visually examine the animal before release from quarantine. EH notified animal bite victims if the animal was healthy or referred the victim for PEP. • When an animal which has bitten a person tests positive for rabies or if a person was bitten by a wild animal that cannot be submitted for rabies testing, exposure risk is assessed by LFCHD Epidemiology staff and appropriate treatment is recommended. • A revised rabies response Standard Operating Procedure (SOP) was adopted December 1, 2017. • The revised SOP balances rabies best management practices recommended by the CDC and DPH with practices that assure public health. Bites from privately owned animals are now documented and monitored via phone calls. The owner is instructed to monitor the animal's health over the ten days following the bite and to take the animal immediately to a veterinarian for evaluation if it falls ill or dies. They are also instructed to notify LFCHD in these circumstances. • From December 1, 2017 through May 8, 2018, LFCHD has received 223 bite reports, 66 of which were animal bites received by the owner. • It is estimated that the new SOP has saved 112 staff hours. It will continue to save staff time and improve efficiency. • The annual low-cost rabies clinic was held last Thursday. A record 542 vaccinations were given. • Dr. Majmundar asked how long the vaccinations are effective. S. Castleman said they last three years. • S. Roberts Pierre asked how we enforce compliance. S. Castleman said a court summons can be issued if we observe a violation.
Commissioner's Report	<ul style="list-style-type: none"> • Dr. Humbaugh thanked Skip Castleman for his presentation and presented the Commissioner's Report. • In Frankfort, the legislative session is over. The three bills that most directly affect LFCHD include Senate Bill 151, which changes benefits for some employees. The option to use sick leave toward retirement will end in five years. Some Tier 1 and 2 employees in the KERS system will see a 1% increase in their contribution rate. • House Bill 265 will freeze the Local Health Department (LHD) retirement contribution rate through June 30, 2019. • House Bill 365 allows LHDs to buy out of KERS over a 30 year period. • DPH has sent out allocations for FY2019, with relatively minor changes. • Allocations are usually collected in a single MOA, in which we must agree to all provisions. This year, six MOAs will be sent, allowing more flexibility. • The Medicaid waiver takes effect in July, 2018. We may see an increase

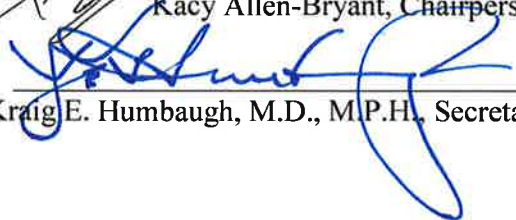
	<p>in requests for clinical services and referrals.</p> <ul style="list-style-type: none"> • Doraine Bailey and Sandy Breeding are retiring. Sandra Tubbs and Laura Martinez are also leaving LFCHD. • The Needle Exchange Program (NEP) is operating Wednesdays from 3:00-6:00 p.m., in addition to continuing our Friday hours from 11:00 a.m. to 4:00 p.m. • We are partnering with SAVI, bluegrass.org, and Chrysalis house for counseling and referrals during NEP operation. AVOL is providing rapid hepatitis C and HIV testing during Wednesday hours. • Dr. Humbaugh met with BUILD Lexington. They have chosen needle exchange and violence reduction as two areas of focus. We will continue to meet with them to discuss our program. • The hepatitis A outbreak continues across the Commonwealth. As of the end of April, there have been around 450 cases in Kentucky. One case was identified at Millcreek Elementary School in Lexington. • The Kentucky Department for Public Health (DPH) has recommended all residents of six counties be vaccinated against hepatitis A. Fayette County is not one of the identified counties. • LFCHD staff are developing a hepatitis A response plan that will focus on vaccinations for high-risk populations and education for food service establishments and employees. Dr. Majmundar asked if we recommend the vaccine for patients who are unsure they have previously been vaccinated. Dr. Humbaugh said we would encourage them to be vaccinated. S. Roberts Pierre asked how Louisville is responding. Dr. Humbaugh said they are also vaccinating high-risk populations and that they are receiving free vaccine through the CDC. • We will be moving into our new warehouse space on Whipple Court this summer. Three LFCHD environmental staff will have offices in the facility, as well as state plumbing inspectors. • We are making changes to our security system, including installation of high-resolution cameras and providing front desk staff the ability to monitor the cameras. • Dr. Humbaugh attended the <i>Commerce Lexington</i> Leadership Visit to Boise, Idaho. While there, he met with the director of the Central District Health Department. • We are seeking another Merit Council member. We are looking for someone with civil service system experience and who resides in Fayette County. Please let Dr. Humbaugh or Laura Foley know if you have anyone you wish to recommend for the position. • Dr. Humbaugh reminded board members that all are needed to ensure a quorum at the June meeting, during which the budget will be presented for approval.
Executive Committee Report	<ul style="list-style-type: none"> • K. Allen-Bryant said the Executive Committee is looking closely at finances and the budget for the next year. • The BOH Retreat follow-up will occur after the budgeting process is complete. • K. Allen-Bryant invited all board members who are interested in serving on board committees to let her know of their interest.

Finance Committee Report	<ul style="list-style-type: none"> • Cara Kay presented the Finance Committee report. • The budget process is ongoing. The final budget will be presented to the BOH for approval during the next board meeting. • While we will not see the retirement percentage increase, we are making budgetary decisions with awareness of what may happen in FY2020. • State and federal allocations have not changed significantly. There is a decrease in Ryan White HIV funding so we are ending HIV pass-through contracts with DPH. • Total allocations are down approximately 157,000. The KERS subsidy remains in place for this year, but has been reduced by \$121,000. DPH received a 6% decrease in funding that they passed through to us. • We are looking for a consultant to determine if we should consider a KERS buyout. We have asked Jason Ams to assist in locating a consultant. If we decide to leave the system, we must notify KERS by the end of the 2018 calendar year. • We have posted for a Grants Manager Coordinator to assist us in applying for grant opportunities. • We have accepted a bid for space renovations. Most of the funding for these projects is in the FY2018 capital budget. • LFCHD leadership and the Finance Committee are discussing market survey recommendations.
Marketing and Branding Committee	<ul style="list-style-type: none"> • S. Roberts Pierre offered kudos to Kevin Hall and Bailey Preston on their recent marketing and branding and social media successes.
Nominating/Bylaws Committee	<ul style="list-style-type: none"> • No report.
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> • No report.
Policy/Protocol Committee	<ul style="list-style-type: none"> • No report.
Communications Report	<ul style="list-style-type: none"> • Kevin Hall presented the communications report. • Monthly media appearances on television focused on the Community Health Improvement Plan (CHIP) release and celebration, as well as on NEP expansion and the Community Narcan Class. • Our top Tweet was regarding our tobacco education partnership with the <i>Lexington Legends</i> baseball team. • We published 87 tweets and added 29 new followers. • On Facebook, our total reach was over 132,000. Our posts relating to the Rabies Vaccination Clinic were viewed by nearly 30,000 people. • Nearly 7,000 people viewed our Facebook ad celebrating the release of the CHIP document. • K. Hall met with <i>Lexington Legends</i> President/CEO Andy Shea as the park went tobacco free. LFCHD is in partnership with the <i>Legends</i> to educate park attendees on smoking cessation resources. Free calendar magnets, which include our logo and smoking cessation contact information, were given to the more than 11,000 attendees on opening night of the <i>Legends</i> season. • During National Public Health Week, we shared a series of posts about

	<p>LFCHD staff and short videos on how the department helps Lexington "be well". We also promoted the 2018 Dr. Rice C. Leach Public Health Hero award and discussed the role of public health on the <i>Healthy Times</i> radio show.</p> <ul style="list-style-type: none"> • The tuberculosis (TB) team celebrated the work of TB nurse Donna Lassanske and the entire team as a challenging case was completed. • Doraine Bailey and John Moses received awards from the Kentucky Public Health Association (KPHA). Doraine Bailey received the Helen B. Fraser Maternal and Child Health award, while John Moses received the Paul Mason Memorial award. • Looking ahead, May activities will include the low-cost rabies clinic, mosquito-control activities, as well as education around the topics of hepatitis A, the NEP, and handwashing. • In June, we will focus on back-to-school immunizations and summer activities for children. • K. Hall thanked the board for approving the partnership proposal with Lexington Community Radio and said we conducted a Spanish-language interview about hepatitis A on the station last week.
Open Comment	<ul style="list-style-type: none"> • None presented.
Adjournment	<ul style="list-style-type: none"> • Dr. Majmundar made a motion to adjourn. S. Roberts Pierre seconded the motion. Meeting adjourned at 7:10 p.m.



 Kacy Allen-Bryant, Chairperson



 Craig E. Humbaugh, M.D., M.P.H., Secretary