



MEETING MINUTES

Board of Health
September 10, 2018

TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> Ms. Allen-Bryant called the meeting to order at 5:48 p.m.
Attendance	<p>PRESENT: Ms. Allen-Bryant, Dr. Elder, Commissioner Ford, Mr. Friesen, Dr. Jasinski, Dr. Majmundar, Ms. Mason, Dr. Zimmerman.</p> <p>OTHERS PRESENT: Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the August 13, 2018 Minutes	<ul style="list-style-type: none"> Dr. Elder made a motion to approve the August 13, 2018 minutes. Dr. Majmundar seconded the motion. The motion passed.
School Health Presentation	<ul style="list-style-type: none"> Yolanda Loveless, School Health Manager, introduced the school health team. Jill Keys is the Clinical Services Officer. Patti Boggs and Stephanie Carpenter serve as Team Leaders. Lexington-Fayette County Health Department (LFCHD) has twenty-six nurses, one nurse manager, five Licensed Practical Nurses (LPNs) and an Administrative Assistant. LFCHD nurses serve in twenty-eight elementary schools, sixteen of which have preschools. They also work in twelve middle schools, six high schools, and ten academic and alternative programs in the Fayette County Public Schools (FCPS) system. 36,000 students are covered by the program. Services offered include acute and chronic illness assessment and monitoring of students, prevention and surveillance, education, and teacher/staff medical consultations. In the 2017-2018 school year, nurses documented 40,226 health visits. Of those, 35,735 were able to return to class. 4,308 were sent home and 54 were sent to the hospital for further treatment. Medication needs were the most common reason for school health office visits. Other top issues included diabetic concerns, stomach ache, urinary concerns, and headache. Chronic illness assessment and monitoring services include management of diabetes, catheters, seizures, and asthma, as well as behavioral management. School health nurses also perform immunization surveillance and data entry, vision screenings, dental screenings and fluoride varnish applications. The Kentucky Oral Health Program has provided funding for fluoride varnish programs. LFCHD school health nurses have scheduled twenty-seven elementary schools to receive the services in the 2018-2019 school year. LFCHD nurses provide blood pressure checks and first aid for school faculty and staff, as well as administering flu shots to them. Nurses serve on school health and wellness committees and provide education on nutrition and physical activity. They also provide

	<p>medication training for FCPS employees, including cafeteria workers and bus drivers/monitors.</p> <ul style="list-style-type: none"> • School health staff attend and consult for various school meetings, including Individual Education Plan (IEP) and 504 meetings, as well as emergency actions plans. The school health manager is a member of the Family Accountability, Intervention, and Response (FAIR) committee and the Regional Inter-Agency Counsel (RIAC). • The contract for school nurses is up for renewal in early 2019. • A proposed tax increase could allow for additional nurses in Fayette County high schools. • Dr. Humbaugh said many people don't realize the variety of services school health provides. Dr. Majmundar thanked our school health nurses for their good work.
Board of Health Regulations	<ul style="list-style-type: none"> • J. Cobb and Phil Scott presented regulations recommended for repeal. Public notice was given and the regulations were made available for public inspection. • K. Allen-Bryant invited public comment on the recommendation. No comments were offered. She asked if board members had comments or questions. After a final review, Dr. Majmundar made a motion to accept repeal of the selected regulations. Dr. Elder seconded the motion. The motion passed. • Remaining regulations will be revised, as needed, at a future time.
Commissioner's Report	<ul style="list-style-type: none"> • Dr. Humbaugh recommended Caitlyn Rivard to serve on the Merit Council. He said the council oversees our civil service system and provides advice and expertise for our Human Resources division. K. Allen-Bryant asked if there was a motion. Dr. Elder made a motion to approve C. Rivard's nomination to the Merit Council. Dr. Majmundar seconded the motion. The motion passed. • There have been more than 1,600 cases of hepatitis A statewide, since the outbreak began. The Northern Kentucky Health District has seen a sharp rise in cases. This week, LFCHD will be announcing a recommendation that all Fayette county residents be vaccinated against hepatitis A. This vaccination is now a requirement for children attending school. LFCHD will be sending letters to physicians, pharmacists, and preparedness partners to ask them to encourage hepatitis A vaccinations for their staff, clients, and patients. • We have reached the three-year anniversary of the Needle Exchange Program (NEP). We are averaging 200-220 clients per week. Over the life of the program, there have been more than 16,000 visits by over 2,800 clients. We have distributed more than 2,000 naloxone kits. We continue to promote enhanced services, including hepatitis C and HIV rapid testing and treatment referrals. An internal workgroup is discussing ways to increase participation. • We are in talks with LexArts representatives about updating the mural on the exterior wall at the North location. We would digitally archive the current mural and seek public input in developing a new mural. We will bring a proposal to the Board of Health for approval. • A few mosquito traps have exceeded the threshold required to trigger spraying. We have had a few cases of rabid bats.

	<ul style="list-style-type: none"> • LFCHD safety drills will be conducted Thursday, September 13, 2018. • Our annual free flu shot clinic will operate at the North location on October 11, 2018. Hosting the event here will allow us to exercise emergency response capabilities.
Finance Committee Report	<ul style="list-style-type: none"> • C. Kay presented the finance report. • Fewer state and federal allocations are received in July each year, so income was lower. We continued to receive funds from services provided. Salaries and benefits are down, year over year. • Approximately 40% of our staff are in the same appraisal period, so many lump sum payments will occur on the same pay period. • The bulk of tax funds will be received in October and November. • Finance staff will attend vendor demonstrations for Electronic Health Records (EHR) at the Kentucky Department for Public Health (KDPH). • Our annual financial audit will be submitted to the city by September 30, 2018. Copies of the audit will be provided to the Finance Committee and a report will be made to the board. Dr. Humbaugh thanked C. Kay and her staff for these efforts during the auditing process. Ms. Mason asked which firm conducted the audit. C. Kay said it was RFA CPAs & Consultants.
Executive Committee Report	<ul style="list-style-type: none"> • K. Allen-Bryant welcomed Lindsey Jasinski and Leah Mason to the Board of Health. She shared our appreciation for their willingness to serve and we look forward to their contributions. • K. Allen-Bryant said Dr. Humbaugh covered items discussed in the Executive Committee meeting in his report. • The role of the board in the building mural will be discussed further in coming months.
Marketing and Branding Committee	<ul style="list-style-type: none"> • No report.
Nominating/Bylaws Committee	<ul style="list-style-type: none"> • No report.
Program Outcomes/Evaluation Committee	<ul style="list-style-type: none"> • K. Allen-Bryant thanked Katrina Howard for the reaccreditation domain updates that were provided in the meeting packet. Dr. Majmundar said she had someone tell her they found the CHIP document very helpful.
Policy/Protocol Committee	<ul style="list-style-type: none"> • No report.
Communications Report	<ul style="list-style-type: none"> • Kevin Hall was absent. His report was provided via email.
Open Comment	<ul style="list-style-type: none"> • No comments.
Adjournment	<ul style="list-style-type: none"> • Commissioner Ford made a motion to adjourn. Dr. Zimmerman seconded the motion. Meeting adjourned at 6:56 p.m.


Kacy Allen-Bryant, Chairperson


Craig E. Humbaugh, M.D., M.P.H., Secretary