



# MEETING MINUTES

Board of Health  
May 13, 2019

TOPIC	DISCUSSION
Call to Order	<ul style="list-style-type: none"> <li>Kacy Allen-Bryant called the meeting to order at 5:52 p.m.</li> </ul>
Attendance	<p><b>PRESENT:</b> Kacy Allen-Bryant, Ms. Blevins-Booth, Dr. Dossett, Commissioner Ford, Mr. Friesen, Dr. Jasinski, Ms. Mason, Ms. Roberts Pierre.</p> <p><b>OTHERS PRESENT:</b> Dr. Humbaugh, Health Department Staff, LFCHD Council.</p>
Approval of the March 11 and April 8, 2019 Minutes	<ul style="list-style-type: none"> <li>Commissioner Ford made a motion to approve the March 11, 2019 minutes. Leah Mason seconded the motion. The motion passed.</li> <li>Leah Mason made a motion to approve the April 8, 2019 minutes. Dr. Dossett seconded the motion. The motion passed.</li> </ul>
Environmental Health Food Service Establishment Probation Program	<ul style="list-style-type: none"> <li>Luke Mathis, RS, Environmental Health (EH) Team Leader and Skip Castleman, RS, EH Coordinator presented on the EH food service establishment probation program.</li> <li>The purpose of the program is to assure that food service establishments comply with federal, state, and local food safety standards.</li> <li>EH Inspectors complete in-person inspections of the establishments. A passing score is 85 or higher with no critical violations. A failing score occurs if there are one or more critical violations or a score of 84 or lower.</li> <li>When an establishment scores 85 or higher, any non-critical violations are to be corrected as soon as possible and before the next routine inspection. When an establishment scores at least 70, but not more than 84, all non-critical violations are to be corrected as soon as possible and within 30 days of receiving the score. When an establishment scores less than 70, a <i>Notice of Intent to Suspend Permit</i> is issued and shall be enforced five days after receipt unless a written request for a hearing with the Lexington-Fayette County Health Department (LFCHD) is filed within the five-day period. When an establishment scores below 60, it is immediately closed and will be issued an <i>Enforcement Notice</i>.</li> <li>Establishments are closed, regardless of score, if situations deemed imminently dangerous to public health are identified, such as sewage backup, rodent infestations, water emergency, or fire.</li> <li>The probation program was established in FY2015 as a tool to identify underperforming food service establishments for risk-based enhanced regulatory surveillance.</li> <li>Key program points:             <ul style="list-style-type: none"> <li>➤ Inspection intervals are reduced for establishments that fail regular inspections.</li> <li>➤ Establishments on probation have 180-day inspection intervals reduced to 120 days. Those with 360-day inspection intervals are</li> </ul> </li> </ul>

	<p>reduced to 180 days.</p> <ul style="list-style-type: none"> <li>➤ Reduced inspection intervals continue until the establishment successfully passes two consecutive inspections. At that time, they are removed from probation and return to the longer inspection interval terms.</li> <li>➤ Owners and managers of establishments that fail inspection are sent a letter informing them of their probationary status and the criteria to be removed from probation.</li> </ul> <ul style="list-style-type: none"> <li>• Probation lasts an average of 13 months. 183 Fayette County food service establishments are on probation at the time of this report. The average inspection score that led to probation is 83.6%.</li> <li>• The desired outcome of the probation program is safer and cleaning permitted food service in Fayette County.</li> <li>• Janet Patton, reporter for the Lexington Herald-Leader, publishes a monthly article on our probation program, which is most helpful in keeping the public informed.</li> <li>• On July 1, 2019 the state of Kentucky will officially adopt the 2013 FDA Food Code. This code provides regulatory authority for performance and risk-based inspections, including more frequent inspections based upon a food service establishment's history of compliance with the code and its potential as a vector of foodborne illness.</li> <li>• K. Allen-Bryant asked about the process for temporary vendors, such as concession stands. L. Mathis said if there is a serious issue, they close them immediately. L. Mason asked if the code takes into account food safety for vendors who offer classes in which children prepare their own food. L. Mathis said the requirements focus on food safety in all situations we regulate. S. Roberts Pierre asked if we informed establishments about the hepatitis A outbreak. L. Mathis said inspectors always bring hepatitis A educational materials to share. L. Foley asked if we could have a "95 and Above Club", or something similar, to highlight establishments that score high marks. She said this could be handy for the public and motivational for restaurants that would like to make the list. L. Mathis said he would recommend such a program focus on establishments that score 100. Commissioner Ford asked where the score placards are allowed to be posted. S. Castleman said a location is agreed upon and must be easily seen. Dr. Jasinski asked how many violations are a result of lack of education, as opposed to lack of regard for food safety. L. Mathis said education is always key and that all food handlers are required to complete basic food safety training.</li> <li>• Dr. Humbaugh thanked the presenters and the entire EH team for keeping our food safe and for responding to various complaints from the public.</li> <li>• Jason Ams recommended codifying the 2013 Food Code into policy after it is operational. J. Cobb said we can begin planning to do so after the July 1, 2019 start date for the code.</li> </ul>
Board of Health Regulations Policy	<ul style="list-style-type: none"> <li>• Discussion of the Board of Health Regulations policy was tabled. Board members were encouraged to review the document prior to the next meeting.</li> </ul>

<p>Commissioner's Report</p>	<ul style="list-style-type: none"> <li>• Dr. Humbaugh presented the Commissioner's Report.</li> <li>• Geoff Reed has left the board. A replacement will join the board next month.</li> <li>• Dr. Humbaugh sent a letter to legislators who represent Fayette County, urging them to retain our pension contribution rate at 49% and to consider options that would allow us to remain in the system.</li> <li>• Hepatitis A cases are trending down. There were less than ten cases in the past 2.5 months. The Kentucky Department for Public Health (DPH) strike team continues to vaccinate, with our assistance, at the detention center.</li> <li>• Clinical services will stop providing family planning services as of July 1, 2019. We are referring clients seeking those services to local Federally-Qualified Health Centers (FQHCs) that offer family planning.</li> <li>• John Moses was promoted to the position of coordinator for the Needle Exchange Program (NEP).</li> <li>• Dr. Humbaugh attended the BUILD Nehemiah Action event, along with S. Roberts Pierre and Jill Keys. Dr. Humbaugh spoke on behalf of LFCHD and indicated we will continue to offer the needle exchange program, in addition to enhanced services, and that opportunities for expanding the program are regularly explored.</li> <li>• The school health services contract is advancing slower than expected. It may be reviewed by the full school board as soon as next week.</li> <li>• Reaccreditation efforts are in full swing and documentation for all domains is being collected and compiled by K. Howard.</li> <li>• Upcoming events include the low-cost rabies vaccination event, an employee appreciation event at Champs and an <i>All-Staff</i> meeting on June 5.</li> <li>• The next BOH meeting is scheduled for June 10.</li> </ul>
<p>Committee reports</p>	<ul style="list-style-type: none"> <li>• C. Kay presented the Finance Report.</li> <li>• We continue to operate in good financial situation. Even with projected losses in the short run, we expect to end the fiscal year ahead of budget with cash reserves of around 15M.</li> <li>• The FY2020 budget will be sent to DPH for approval next week. The board will be asked to review and approve the budget at the June meeting.</li> <li>• As a cost-saving measure, LFCHD is considering, with board approval, selling our building at 2433 Regency Road. Staff would be relocated to 650 Newtown Pike. All services currently being provided at the Regency Road location will be continue to be provided at 650 Newtown Pike.</li> <li>• Commissioner Ford asked how many staff were housed at the Regency location. Dr. Humbaugh said there are around ten CHEE and 8 WIC staff currently located there, though many spend many hours in the field.</li> <li>• L. Mason asked if we have considered seeking a tax rate increase. K. Allen-Bryant said the Executive and Finance Committees have considered such a request but do not feel that at this time, with so much around the pension issue uncertain, would be the time to seek such an increase.</li> <li>• Finance Committee Chair M. Friesen made a motion to sell the property at 2433 Regency Road. Dr. Dossett seconded the motion. The motion</li> </ul>

	<p>passed.</p> <ul style="list-style-type: none"> <li>Board Chair K. Allen-Bryant encouraged all board members to attend the June and July meetings so a quorum will be available for approval of the budget and tax rate. We will also be voting on BOH leadership for the new year.</li> </ul>
Communications Report	<ul style="list-style-type: none"> <li>Kevin Hall presented the Communications Report.</li> <li>Hepatitis A, the flu, and E. coli were among the topics discussed during media appearances in the last month. Our top tweet was about HIV testing and educational materials offered by LFCHD staff during the National Youth HIV/AIDS Awareness Day. Our post about Mark Johnson being selected as the 2019 Dr. Rice C. Leach Public Health Hero on Facebook received more than 12,000 reactions.</li> <li>The low-cost rabies vaccination clinic is scheduled for May 14 at Douglass Park.</li> <li>Promotions for back-to-school vaccinations will begin in early summer.</li> <li>LexArts received 22 submissions from artists for the mural project. A small selection committee, including K. Allen-Bryant and L. Mason will narrow the field to three finalists. Updates on the process will be ongoing.</li> </ul>
Open Comment	<ul style="list-style-type: none"> <li>Dr. Humbaugh thanked the board for the kind support and flowers he received following the passing of his mother.</li> </ul>
Adjournment	<ul style="list-style-type: none"> <li>Vicki Blevins-Booth made a motion to adjourn. K. Allen-Bryant seconded the motion. Meeting adjourned at 7:17 p.m.</li> </ul>

  
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 Kacy Allen-Bryant, Chairperson

  
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 Kraig E. Humbaugh, M.D., M.P.H., Secretary

